

**From:** [Sanders, LaTonya](#)  
**To:** [Vaughn, Gloria](#)  
**Cc:** [Moses, Althea](#); [Houston, Pamela](#)  
**Subject:** RE: EJ Response Facilitators: Join the team!  
**Date:** Friday, September 8, 2017 12:16:40 PM

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Both of us Houston as Community Liaisons.

**From:** Vaughn, Gloria  
**Sent:** Friday, September 08, 2017 12:16 PM  
**To:** Sanders, LaTonya  
**Cc:** Moses, Althea ; Houston, Pamela  
**Subject:** Re: EJ Response Facilitators: Join the team!  
Where are you all deploying to? I've deployed to Houston.

On Sep 8, 2017, at 12:14 PM, Sanders, LaTonya <[Sanders.Latonya@epa.gov](mailto:Sanders.Latonya@epa.gov)> wrote:

Thank you!

**From:** Moses, Althea  
**Sent:** Friday, September 08, 2017 9:37 AM  
**To:** Sanders, LaTonya <[Sanders.Latonya@epa.gov](mailto:Sanders.Latonya@epa.gov)>; Houston, Pamela <[Houston.Pamela@epa.gov](mailto:Houston.Pamela@epa.gov)>  
**Cc:** Vaughn, Gloria <[Vaughn.Gloria@epa.gov](mailto:Vaughn.Gloria@epa.gov)>  
**Subject:** FW: EJ Response Facilitators: Join the team!  
Pam and LaTonya,  
Please see note below from Janetta – I've provided her your names.  
I'm also cc'ing Gloria Vaughn on this message. Gloria is the EJ coordinator in Region 6.  
Safe travels and take good care.  
AMM  
Althea M. Moses  
U.S. EPA Region 7  
11201 Renner Boulevard  
Lenexa, KS 66219  
ph: 913-551-7649  
fax: 913-551-9649  
e-mail: [moses.althea@epa.gov](mailto:moses.althea@epa.gov)

**From:** Coats, Janetta  
**Sent:** Wednesday, September 06, 2017 3:20 PM  
**To:** Moses, Althea <[Moses.Althea@epa.gov](mailto:Moses.Althea@epa.gov)>  
**Subject:** RE: EJ Response Facilitators: Join the team!  
Thank you.  
Please let me know if Pam and LaTonya is responding in the role of Community Liaison (CL)?  
If they have EP ID clothing it may be useful to pack a few T-Shirts  
Safe Travel for All.  
I am going downstairs in hopes of obtaining of a list of those being deployed.  
Thanks,

**Janetta Coats**  
U.S. Environmental Protection Agency  
Region 6  
Senior Community Involvement Coordinator (CIC)  
Technical Assistance Grant (TAG) Coordinator  
Superfund Job Training Initiative Coordinator (SuperJTI)  
1445 Ross Avenue 6SF-VO  
Dallas, Texas 75202  
phone: 214.665.7308 or toll free: 1.800.533.3508  
fax: 214.665.6660  
email: [coats.janetta@epa.gov](mailto:coats.janetta@epa.gov)

**From:** Moses, Althea  
**Sent:** Wednesday, September 06, 2017 2:43 PM  
**To:** Coats, Janetta <[coats.janetta@epa.gov](mailto:coats.janetta@epa.gov)>  
**Subject:** RE: EJ Response Facilitators: Join the team!

Janetta –  
Thanks for the information and congratulations on the excellent EJ integration work! The approaches you all are implementing are so forward thinking.  
As part of the back-up to R6, the R7 EJ and community involvement staff are part of the RICT and involved with the response. Please look out for Pam and LaTonya as they travel your way on Friday. They are both hard workers and very experienced working with external stakeholders.  
Please let me know if you have any questions or concerns.  
Thanks,  
Althea M. Moses  
U.S. EPA Region 7  
11201 Renner Boulevard  
Lenexa, KS 66219  
ph: 913-551-7649  
fax: 913-551-9649  
e-mail: [moses.althea@epa.gov](mailto:moses.althea@epa.gov)

**From:** Coats, Janetta  
**Sent:** Wednesday, September 06, 2017 2:36 PM  
**To:** Robinson, Victoria <[Robinson.Victoria@epa.gov](mailto:Robinson.Victoria@epa.gov)>; EJ Coordinators <[EJ\\_Coordinators@epa.gov](mailto:EJ_Coordinators@epa.gov)>  
**Cc:** EJ Coordinator Support <[EJ\\_Coordinator\\_Support@epa.gov](mailto:EJ_Coordinator_Support@epa.gov)>; Lasky, Lara <[lasky.lara@epa.gov](mailto:lasky.lara@epa.gov)>; Loney, Natalie <[Loney.Natalie@epa.gov](mailto:Loney.Natalie@epa.gov)>; Sanchez, Yolanda <[Sanchez.Yolanda@epa.gov](mailto:Sanchez.Yolanda@epa.gov)>; St. Fleur, Marilyn <[StFleur.Marilyn@epa.gov](mailto:StFleur.Marilyn@epa.gov)>; Walts, Alan <[walts.alan@epa.gov](mailto:walts.alan@epa.gov)>; Wenstrom, Michael <[Wenstrom.Michael@epa.gov](mailto:Wenstrom.Michael@epa.gov)>; Wilson, Wenona <[Wilson.Wenona@epa.gov](mailto:Wilson.Wenona@epa.gov)>  
**Subject:** RE: EJ Response Facilitators: Join the team!  
We hope the information shared during the call was useful.  
Thanks,  
Janetta

**From:** Robinson, Victoria  
**Sent:** Wednesday, September 06, 2017 2:21 PM  
**To:** EJ Coordinators <[EJ\\_Coordinators@epa.gov](mailto:EJ_Coordinators@epa.gov)>  
**Cc:** EJ Coordinator Support <[EJ\\_Coordinator\\_Support@epa.gov](mailto:EJ_Coordinator_Support@epa.gov)>; Coats, Janetta <[coats.janetta@epa.gov](mailto:coats.janetta@epa.gov)>; Lasky, Lara <[lasky.lara@epa.gov](mailto:lasky.lara@epa.gov)>; Loney, Natalie <[Loney.Natalie@epa.gov](mailto:Loney.Natalie@epa.gov)>; Sanchez, Yolanda <[Sanchez.Yolanda@epa.gov](mailto:Sanchez.Yolanda@epa.gov)>; St. Fleur, Marilyn <[StFleur.Marilyn@epa.gov](mailto:StFleur.Marilyn@epa.gov)>; Walts, Alan <[walts.alan@epa.gov](mailto:walts.alan@epa.gov)>; Wenstrom, Michael <[Wenstrom.Michael@epa.gov](mailto:Wenstrom.Michael@epa.gov)>; Wilson, Wenona <[Wilson.Wenona@epa.gov](mailto:Wilson.Wenona@epa.gov)>  
**Subject:** EJ Response Facilitators: Join the team!

All-

As discussed during today's EJ Coordinators call, we are working to identify and build a team of individuals who can be deployed during emergency responses to support the consideration of environmental justice into emergency management activities. Please note that before any RSC member can be deployed, s/he must complete the on-line FEMA ICS 100 and 200 level training and the RSC orientation course. Also, one must complete the online health and safety course (HAZ-WOPR) course, as well as classroom-based courses ICS-300 and ICS-400. See the table for links to the trainings. In addition, we are developing a webinar focused on the role of an EJ facilitator within unique response efforts.

Some of you already have completed the necessary training. If so, please update your RSC profile (Step 1) and reach out to me so that I can add you to our database (Step 3).

For those of you who have not started or completed the required trainings, please check out the steps below to start the process of joining the Cadre of EJ Response Facilitators.

**Step 1: Join the [EPA Response Support Corps](#)**

- a. Sign up through the RSC Database: takes you to the [Emergency Management Portal](#)
- b. Create/Update your profile
  - a. *Sections 1 and 2:*
- i. Under Employee Type Information, click the appropriate items, including RSC
  - b. *Section 3: Training and Certification*
- i. Add the appropriate trainings as you take them.
  - c. *Section 4: Expertise and Skills*
- i. Select the appropriate expertise and skills for the relevant categories
- ii. Under "Other," select Operational Support Category and type "Environmental Justice"
  - d. *Section 5: Specialized Groups and Equipment*
- i. Select the appropriate specialized groups. Add Emergency Operations Center, Community Outreach Response Team, etc. as appropriate
- ii. Select the equipment and clothing, such as EPA laptop, EPA travel card, etc.
  - e. *Section 6: Deployment and Exercises*
- i. Indicate your RSC preferences

**Step 2: Complete the required trainings**

- a. Sign up for Mandatory RSC Orientation: [contact your program or region RSC point of contact](#) for information
- c. Register for a [FEMA Student ID](#) (FEMA SID)
- d. Sign up for FEMA online courses via the FEMA EMI website (see links in table below)
- e. Add the 24-Hour health and Safety training to your EPA University learning plan
- f. After completing each course, print your certificate and update the RSC database to indicate you have completed the training. You will need to keep the certificate as documentation.

REQUIRED TRAINING	Time	
<b>Basics of the Incident Command System (ICS) and Health and Safety</b>		
EPA Response Support Corps (RSC) Orientation	varies	<b>Contact your program/region RSC POC.</b> Offered in Washington, D.C. and occasionally in other venues; also telecast when there is interest in areas outside of Washington, D.C.
IS-100.B: Introduction to Incident Command System, ICS-100	3 hours	<b>FEMA EMI:</b> <a href="https://training.fema.gov/is/courseoverview.aspx?code=IS-100.b">https://training.fema.gov/is/courseoverview.aspx?code=IS-100.b</a>
IS-200.B: ICS for Single Resources and Initial Action Incidents, ICS-200	3 hours	<b>FEMA EMI:</b> <a href="https://training.fema.gov/is/courseOverview.aspx?code=IS-200.b">https://training.fema.gov/is/courseOverview.aspx?code=IS-200.b</a>
24-Hour HAZWOPER Health and Safety Training (requires 8-hr annual recertification)	24 hours	<b>EPA University-Skillport:</b> 952-Health and Safety for Field Activities LP
IS-700.A: National Incident Management System (NIMS) An Introduction	3 hours	<b>FEMA EMI:</b> <a href="https://training.fema.gov/is/courseoverview.aspx?code=IS-700.a">https://training.fema.gov/is/courseoverview.aspx?code=IS-700.a</a>
IS-800 National Response Framework (NRF), An Introduction	3 hours	<b>FEMA EMI:</b> <a href="https://training.fema.gov/is/courseoverview.aspx?code=IS-800.b">https://training.fema.gov/is/courseoverview.aspx?code=IS-800.b</a>
EPA-ICS 300 Intermediate ICS	2 days	<b>Classroom only.</b> Offered by EPA but FEMA offers L0300: ICS-300 Intermediate ICS for Expanding Incidents (3-day) in various locations: <a href="https://training.fema.gov/emiacourses/schedules.aspx">https://training.fema.gov/emiacourses/schedules.aspx</a>
EPA-ICS 400 Advanced ICS	2 days	<b>Classroom only.</b> Offered by EPA but FEMA offers L0400: ICS-400 Advanced ICS Command and General Staff- Complex Incidents (3-day) in various locations: <a href="https://training.fema.gov/emiacourses/schedules.aspx">https://training.fema.gov/emiacourses/schedules.aspx</a>
<b>Optional Trainings</b>		
ESF-10: From No Mission to Mission	90 min	<b>EPA Clu-in:</b> <a href="https://clu-in.org/conf/tio/ESF-10/">https://clu-in.org/conf/tio/ESF-10/</a>
FEMA IS-505: Religious and Cultural Literacy and Competency in Disaster	5 hours	<b>FEMA EMI:</b> <a href="https://training.fema.gov/is/courseOverview.aspx?code=IS-505">https://training.fema.gov/is/courseOverview.aspx?code=IS-505</a>
<b>Please note that the FEMA courses offer CEUs and/or college credits</b>		

**Step 3: Notify OEJ**

- a. Help OEJ build its database of EJ Response Facilitators:
  - a. Email [robinson.victoria@epa.gov](mailto:robinson.victoria@epa.gov) with a cc' to [gogal.danny@epa.gov](mailto:gogal.danny@epa.gov)
- b. Indicate your training status and RSC response preferences, as well as any specialized skills or certifications

Please don't hesitate to reach out with any questions or comments.

Thanks!

*Victoria Robinson*